Training Officers Consortium

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#### Ten Things to Know About Political Savvy

Presented by

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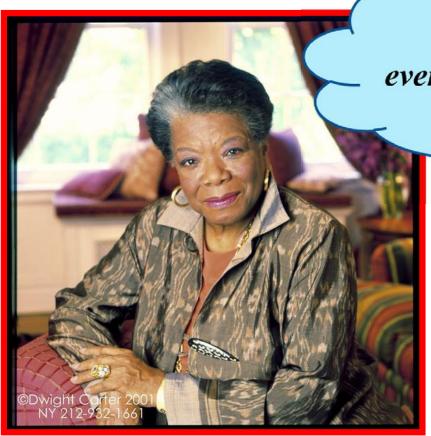
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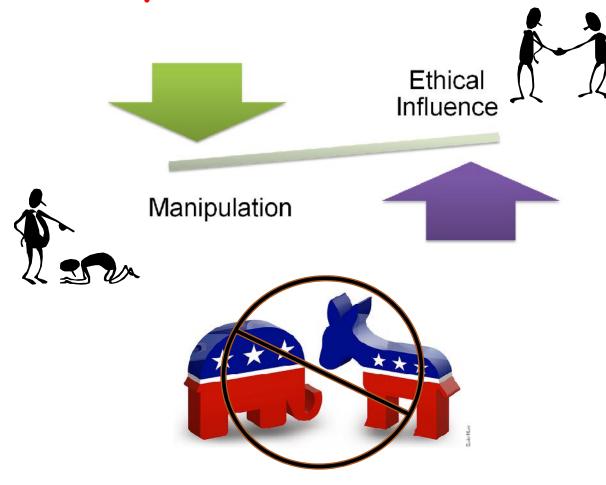


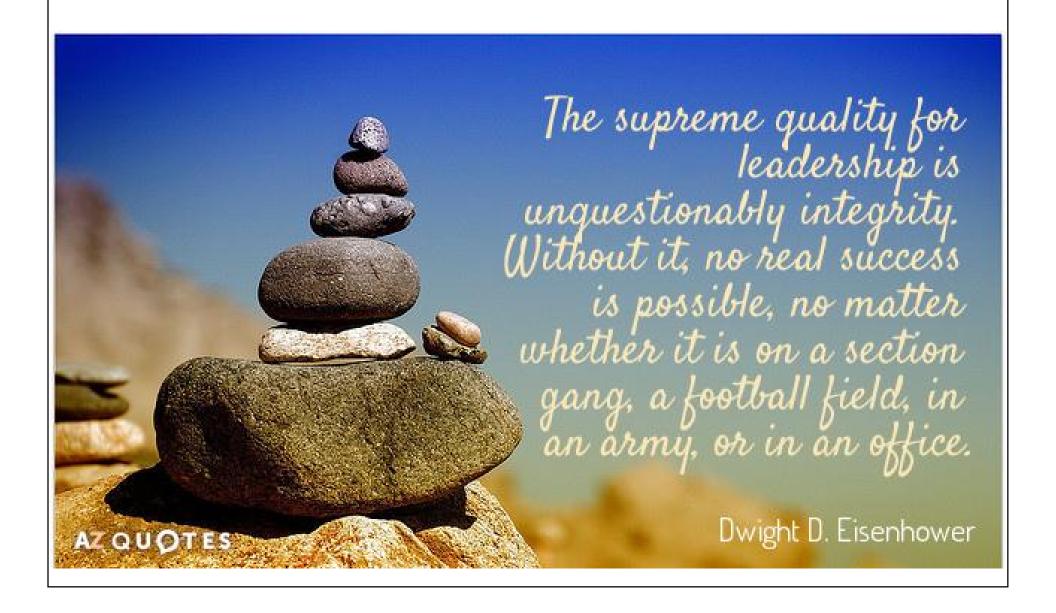
"Be yourself...

everyone else is taken."

~ Maya Angelou

1. The key words are ethical and influence.





2. Before office politics, there was family politics. You have been practicing political savvy since your childhood.



3. Your image counts. Identify and Refine Your Brand. Act like your cell phone is checking you out 24/7.

Your image puts a frame around all of your credentials.



Branding - What people say about you when you leave the room.

~ Jeff Bozos, Founder Amazon.com



Turn to the person to your right and tell them your top three best character traits that are unique and distinct to you.

4. Understand that power is not good or bad...it's how it is used. Identify your values - they will be questioned? What Is Important to You?



#### What Is Important to You at Work?

- **☐**Help Society
- **☐**Help Others
- **□**Community
- ☐ Time Freedom
- **□**Public Contact
- ■Work with Others
- **□** Affiliations
- **□**Competition
- **■** Make Decisions
- ■Work Under Pressure

- **□** Aesthetics
- **□**Supervision
- ☐ Change and Variety
- ■Precision Work
- **□**Stability
- **□**Security
- **□**Fast Pace
- **□**Recognition
- **□**Physical Challenge
- **□Other**

- **☐** Influence People
- **■Work Alone**
- **□**Knowledge
- **□**Intellectual Status
- **□**Artistic Creativity
- Creatively
- **■**Adventure
- ☐ Profit/Gain
- **□**Location
- **Excitement**
- **■**Moral Fulfillment
- Power and Authority

- 5. Practice subtle self promotion.
- Be sure to wag your tail.
- No one can appreciate you if they don't know what you are doing.
- ·Share information without being obnoxious.



# Ten Things to Know About Political Savvy Is Your Net Working?



It's not what you know but who you know *AND...* 

who knows you and your capabilities!

Think of professional networking as a career safety net.

- 6. Understand the cultures in and out of the organization.
- · Make sure you read the playbooks.
- Identify the unwritten rules by observing and asking questions.

#### What Do You Know?

- What are your organizations' top three work priorities?
- How is your budget appropriated?
- What are your supervisor's three outstanding strengths?
- What are your supervisor's greatest stressors?

You are not influencing with just one generation-listen and be flexible.

**Cyber Babies** 



**World Wide Web Babies** 







TV Babies – Baby Boomers II - 1955 - 965



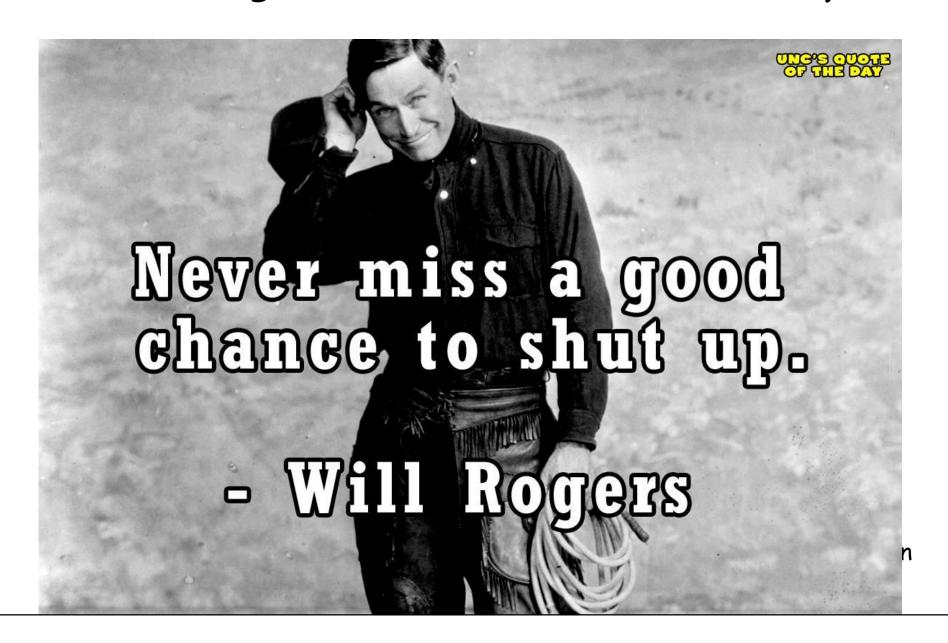
TV Babies - Baby Boomers I



**Radio Babies** 

- 7. Identify and observe the power dynamics in and out of your organization.
- Identify who are the power players, team players and mavericks.
- · Who is in and who is out? Why?
- · Connect with the power people.





# Choices What Would You Do?

You are finally promoted. Yay! However, once the congratulatory email is sent out, someone on your team gripes that he was overlooked. And he is expressing his feelings to anyone who will listen to him. What would you do? Why? What would you say?







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## 9. Pick Your Battles. Do you want to be right, or do you want to be effective?



- 1. How invested are you in the relationship?
- 2. How important is this issue to you?
- 3. Do you have the energy to deal with the conflict?
- 4. Are you aware of the potential consequences?
- 5. Are you ready for the consequences?

## Choices: What Would You Do?

A work discussion between you and your coworker has escalated into a shouting match. You are both upset and in the heat of the argument, you both start making personal attacks (which neither of you really mean).

#### What would you do?

- A. Agree to take a 20-minute break before continuing the discussion
- B. Go silent, regardless of what your coworker says
- C. Say you are sorry and ask your coworker to apologize too.
- D. Stop for a moment, collect your thoughts, then restate your side of the case as precisely as possible.

10. A little bit of savvy is a sensible strategy even if you choose not to "play the game." At the very least, learn the rules and be an informed spectator!



"The development of skills for political savvy must begin with awareness of one's own as well as others' political styles."

~ J.R. DeLuca

#### So, Are You:

- Able to analyze the situation or context?
- Capable of building partnerships and alliances?
- Able to keep conflict to a minimum?
- Able to build a strong brand?



## POLITI(ALLY SAVVY LEADERS...

GETTHINGS DONE. WORK TO AVOID A 'NO' S(ENARIO.

(ONSIDER THE QUANTITATIVE & QUALITATIVE. ETHI(AL.

ENGENDER TRUST. UNDERSTAND DRIVERS. PRAGMATI(.

#### The Optimist Creed

#### **Promise Yourself**

To be so strong that nothing can disturb your peace of mind.

To talk health, happiness and prosperity to every person you meet.

To make all your friends feel that there is something in them.

To look at the sunny side of everything and make your optimism come true.

To think only of the best, to work only for the best, and to expect only the best.

To be just as enthusiastic about the success of others as you are about your own.

To forget the mistakes of the past and press on to the greater achievements of the future.

To wear a cheerful countenance at all times and give every living creature you meet a smile.

To give so much time to the improvement of yourself that you have no time to criticize others.

To be too large for worry, too noble for anger, too strong for fear, and too happy to permit the presence of trouble.